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|  | | **Confidential** | |  |
|  | | **Application for voluntary role:**  **Wild Trainee** | |  |
| * ***Please refer to the guidance notes on how to complete this form.*** * ***Please answer all questions*** | | | | |
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| **Surname:** | |  | | |
| **Forenames:** | |  | | |
| **Position applied for:** | |  | | |
|  | | | | |
| **Home Address:** | | | **Telephone No. (home):** | |
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|  | | | **Mobile No. (if different):** | |
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|  | | | **Email:** | |
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| **Postcode** |  | |  | |
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| **Recruitment monitoring: where did you learn of this vacancy/ role?** | | | | |
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| **Qualifications and professional development** | | | | | | |
| ***\*\*Please note- you do not need a degree or equivalent to apply for a Wild Trainee role \*\****  **Please give details of any relevant courses you have taken or qualifications you have gained, including specialist in-house training, short courses etc. Please also give details of the awarding body and dates of study / qualification. You may be asked to provide evidence of qualifications.** | | | | | | |
| **Name of Qualification or Course** | **Institution**  **e.g. Training Provider, College, Professional Body** | **Grades** | **Dates** | | **Please indicate if gained on a full-time, part-time, or short course** | |
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| **Employment and volunteering**  **Present or most recent and previous roles (including voluntary)** | | | | | | | |
| **Position held and main duties** | **Organisation name and address/ type of organisation** | | | **Dates from/ to** | | **Reason for leaving** | |
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| **Additional information** |
| **Before completing this section, please read the role description and demonstrate how you meet the requirements by giving relevant details of your experience, skills and knowledge gained in employment or elsewhere. Attach one additional sheet if necessary.**  **Please provide as much relevant information as possible and refer to the guidance notes to help you.** |
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**Your health**

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| **To ensure our trainee roles can support your needs and comply to GWT’s insurance policy and UK health and safety legislation, please inform us of any health concerns that you feel may affect your placement** | |
| **Do you have any medication or health conditions that you feel we should know about?** | |
| **Yes:  No**  **If yes, please provide details:** | |
| **How would you describe your level of fitness?** | **Limited  Moderate  High** |
| **If you might need extra support we are happy to try to help – please let us know here, and we will contact you. (e.g. due to mobility or sensory, neurodiversity, mental health issues). Gloucestershire Wildlife Trust is committed to supporting all volunteers. Wherever possible, we will ensure reasonable adjustments are put in place for those that need them.** | |
| **Yes:  No:**  **If yes, please provide details:** | |
| **If shortlisted, will you need any adjustments made at interview?** | |
| **Yes:  No:**  **If yes, please provide details:** | |

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| **Driving licence and travel arrangements** | | | | |
| **Do you have a current UK-valid driving licence?** | **Yes** |  | **No** |  |
| **Are you willing to drive Gloucestershire Wildlife Trust- owned vehicles?** | **Yes** |  | **No** |  |
| **Do you have access to a motorised vehicle?** | **Yes** |  | **No** |  |
| **How will you travel to the location where your traineeship is based?** | | | | |
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| **Please give details of any current endorsements (e.g., speeding penalties):** | | | | |
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| **Criminal Record** |
| **Please give details of any unspent criminal offences in accordance with the Rehabilitation of Offenders Act (Exceptions) Order 1974 and/or (Northern Ireland) 1979.** |
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| **Right to volunteer in the UK** | | | | | |
| **The right to volunteer in the UK can be dependent on your citizenship and UK immigration status.** | | | | | |
| **Are you are legally entitled to volunteer in the UK?** | **Yes** |  | **No** |  | |
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| **References** | | | | | | | |
| **Please give details of two people, not related to you, who may be approached for references as to your suitability for the post.**  **The first should be your present or most recent employer, line manager or tutor. The second should be someone who is able to comment on your abilities in relation to the traineeship.** | | | | | | | |
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| **Reference 1** | | | | **Reference 2** | | | |
| **Name:** | |  | | **Name:** | |  | |
| **Position:** | |  | | **Position:** | |  | |
| **Relationship to you:** | | | | **Relationship to you:** | | | |
| **Telephone Number:** | | | | **Telephone Number:** | | | |
|  | | | |  | | | |
| **Email:** | | | | **Email:** | | | |
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| **May we contact your reference before interview?** | | | | **May we contact your reference before interview?** | | | |
| **Yes** |  | **No** |  | **Yes** |  | **No** |  |

**Availability**

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| **If offered this role, when could you start?** |  |
| **Do you have any holiday commitments?** |  |

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| **Recruitment Policy** | |
| It is the Trust’s policy to offer Wild Trainee roles to the candidates that best demonstrate their suitability for the role, to provide equal opportunity and not to discriminate against any person because of race, colour, ethnic or national origin, religious beliefs, political opinion or affiliation, sex, marital status, sexual orientation, gender reassignment, age, or disability. | |
| **Declaration: Please read this carefully, then sign and date your application** | |
| I confirm that the above information is correct and understand that misleading statements may be sufficient grounds for cancelling any agreements made including withdrawing any offer made or termination of any subsequent voluntary role.  I authorise the Gloucestershire Wildlife Trust to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information. | |
| **Applicant's signature:** |  |
| **Date:** |  |
| *The information on this form will be used for recruitment and selection purposes only. All unsuccessful applications will be destroyed six months from the closing date of the position.*  *When completed, please return this application form by email to: hr@gloucestershirewildlifetrust.co.uk*  *Please put “Wild Trainee Application” in the subject of the e-mail*  *Applications can also be sent in an envelope marked private and confidential to:*  *Human Resources Department*  *Gloucestershire Wildlife Trust*  *Robinswood Hill Country Park*  *Reservoir Road*  *Gloucester*  *GL4 6SX* | |